

COLUMBIA UNIVERSITY MEDICAL CENTER
DEPARTMENT OF NEUROLOGY
TAUB INSTITUTE FOR RESEARCH

Columbia University - Brain Donation Program

To: Fax #:
From: **Scott Reid, Clinical Research Coordinator** Date:
Re: **Instructions for Shipment of Specimen** Pages: **including cover page**
Cc:

Urgent

For review

Please comment

Please reply

Please return

Thank you,
Scott

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Confidential

New York Brain Bank @ Columbia University (NYBB)

Alzheimer Disease Research Center — Taub Institute

Babies & Children's Hospital of
New York-Presbyterian
3959 Broadway, BHs – T8
New York, NY 10032

Telephone: (212) 305-2299
Fax: (212) 342-0083
E-mail: nybb@columbia.edu
http://nybb.hs.columbia.edu

****Please fill out all highlighted info
and include with specimen****

Pathologist Information

Pathologist: _____ Phone: _____

Institution: _____

Address: _____ Fax: _____

E-mail: _____

Donor Information

STUDY

PI

Donor's Name: _____

Date of Birth: _____ SSN: _____

Autopsy Number: _____

Cause of Death: _____

Clinical Diagnosis: _____

Time of Death (24h): _____ Date: _____

Time Body Placed into Refrigeration (24h): _____ Date: _____

Time Body Removed from Refrigeration (24h): _____ Date: _____

Specimen Information

Fresh Brain Weight (g): _____

Time Fresh Brain Placed in Chilled Water (24h): _____ Date: _____

Time Brain Fixed/Frozen (24h): _____ Date: _____

Date & Time of Removal: _____

Instructions for Shipping Fresh Brains to the NYBB – Taub









<http://nybb.hs.columbia.edu> – nybb@columbia.edu

These instructions outline the procedures of packing a fresh brain for shipment to the NYBB. Upon request, we provide packing material. For further assistance call 212-305-2299.

1. Recommended items to pack a fresh brain:

<p>Two clean, dry ziploc plastic bags (about 22.0 x 30.0 cm)</p> 	<p>Plastic bucket with a tightly fitting lid (about 4.0 liters)</p> 
<p>Large plastic bag (about 40.0 x 50.0 cm)</p>	<p>Envelope for documents</p>
<p>Thermosafe polyfoam container (about 38.0 x 33.0 x 31.0 cm)</p> 	<p>Two refrigerant packs about (17.0 x 10.0 cm)</p> 
<p>Wet ice (about 1.0 kg)</p>	

2. Packing procedure:

<p>Put the fresh brain in the first ziploc bag (A).</p>  <p>A</p>	<p>Ziploc first bag (B).</p>  <p>B</p>
<p>Place bag (B) in second bag and ziploc it (C).</p>  <p>C</p>	<p>Place 0.5 kg of wet ice into the bucket and transfer the double-bagged brain onto the ice (D).</p>  <p>D</p>
<p>Cover double-bagged brain with wet ice (E) and tightly fit the lid on the bucket.</p>  <p>E</p>	<p>Put big plastic bag into the polyfoam container and place wet ice (about 0.3 kg) into the bag (F).</p>  <p>F</p>
<p>Transfer sealed bucket into plastic bag of the container, onto the ice and add refrigerant packs (G).</p>  <p>G</p>	<p>Close plastic bag (H), put polyfoam lid in place, add documents and close cardboard box.</p>  <p>H</p>
<p>Please provide information pertaining to the donor of the specimen and the time intervals between the steps of obtaining and packing the brain. Please refer to the information sheet, which may be downloaded from our Internet site. (http://www.nybb.hs.columbia.edu)</p>	
<p>We use "Sterling Courier Systems" as they are familiar with our operations. For pickup call: 1-888-633-6666 and indicate that you would like to send tissue samples to: "NYBB - Taub".</p>	